**Smartsville Fire Protection District**

**P.O. Box 354**

**Smartsville, CA 95977**

**Board of Directors:**

Larry Potter: Chairman

Marc Zamora: Vice-Chairman

Daniel Zuber: Secretary/Treasurer

**Regular Meeting Minutes**

Thursday, December 10, 2020

6:00 p.m.

8459 Blue Gravel Road Smartsville, CA

I. Open Meeting/Standing Orders:

1. Call Meeting to Order: 6:00 p.m.
2. Roll Call: Directors Potter, Zuber and Zamora, Brian Estes, Jim Mathias, Chief Griffis and Clerk Gann were in attendance.
3. Flag Salute

II. Special Guest/Presentations - Brian Estes CALFIRE Amador

1. Comprehensive presentation regarding CALFIRE Amador Plan

III. Public Comment: No public.

IV. Minutes:

-November 12, 2020: Director Potter motioned to approve the minutes as presented; Director Zuber 2nd the motion; 2 ayes; 1 abstain (Zamora), motion passed.

V. Treasurer’s Report:

1. Financial Report:
   1. 746: Green Bar through October: $33,048.49; with deductions from November and December: $ 13,576.37
2. Approval of Bills:
   1. ***December 2020: Warrant Sheet: Director Potter motioned to approve the warrant sheet in the amount of $5,141.27; Director Zuber 2nd the motion, 2 ayes; 1 Abstain (Zamora) motion passed.***
   2. ***December 2020: Wire Transfer-IRS: Director Potter motioned to approve the warrant sheet in the amount of $1,043.04; Director Zuber 2nd the motion, 2 ayes; 1 abstain (Zamora); motion passed.***
   3. ***December 2020: Wire Transfer-EDD: Director Potter motioned to approve the warrant sheet in the amount of $177.03; Director Zuber 2nd the motion, 2 ayes; 1 abstain (Zamora); motion passed.***
   4. ***December 2020: Warrant Sheet: Director Potter motioned to approve the warrant sheet in the amount of $3,796.77; Director Zuber 2nd the motion, 2 ayes; 1 abstain (Zamora); motion passed.***
3. Benefit Assessment: No update.

VI. Discussion/Action Items:

1. Chief’s Report:
   1. 9 dispatches (2 Loma Rica; 7 Smartsville)
   2. Two Explorers (possible)
   3. Four Volunteers (two drivers)
   4. Request for depreciating items will be sent out with itemized equipment
2. MOU NID
   1. MOU in Board mailboxes to be signed
3. Adoption of County, State and Federal COVID 19 Guidelines:
   1. Discussion regarding the possible adoption guidelines.
   2. ***Director Potter motioned to approve the County, State and Federal COVID 19 Guidelines; Director Zamora 2nd the motion; 3 ayes; motion passed.***
4. Election of Officers
   1. ***Director Potter motioned to approve Director Zamora the Chairman of the Board; Director Zuber 2nd the motion; 3 ayes; motion passed.***
   2. ***Director Potter motioned to approve Director Potter to move to Vice-Chairman; Director Zuber to remain Secretary-Treasurer; 3 ayes, motion passed.***
5. Election of JPA Representative:
   1. ***Director Potter motioned to approve Director Zuber as the first point of contact for the JPA; Director Zamora; 2nd point of contact; Director Zuber 2nd the motion; 3 ayes; motion passed.***
6. Target Solutions
   1. Discussion regarding issues with contact with them and billing issues.
7. EDispatches
   1. ***Director Potter motioned to approve the cancelation of the EDispatches Services and seek a possible reimbursement; Director Zuber 2nd the motion; 3 ayes; motion passed.***
8. Website
   1. Paid up for three years
   2. Chief Griffis to be reimbursed for payment for this
9. Rose Bar:
   1. Discussion regarding the use of the Community Center for Board Meetings.
   2. Discussion regarding the possible use of Rose Bar School for District Offices.
10. Audit
    1. Discussion regarding the signing of the audit.
    2. Director Zuber and Potter indicated they would sign the Audit.
11. Policies
12. Discussion regarding the presentation of draft policies.
13. Adoption: No discussion.
14. Surplus Equipment
    1. 6886 is for sale; asking amount $25,000.00
    2. Tender discussion; was surplused on June 18, 2020 with no stated amount.
    3. ***Director Potter motioned to authorize Chief Griffis to sell Water Tender with a broker in the amount of $9,000 plus broker fees; Director Zuber 2nd the motion; 3 ayes; motion passed.***
15. Fee Ordinance:
    1. Mitigation Rates
       1. Discussion regarding the need for implementing this.

F. Monthly Meetings:

* 1. JPA: December cancelled.
  2. YWFSC: Meeting on 12/8; hold meeting with fire districts
  3. CM: Zone Haven presentation; evacuation zones; free for first three years; Yuba County is a test county; all types of emergencies; each fire district to participate to hazard plan
  4. SCRFI: No update.
  5. SFFA(Smartsville Fire Fighters Association): No update.

VII. Correspondence: None.

VIII. Good of the Order:

Director Zamora stated to add to the Agenda for January that he would be officially stepping down as the District’s Chief; the position would go to current Interim Chief Griffis.

IX. Adjournment: 8:14 p.m.